



# Welcome Home, Parents, Families, and Students

August 13, 2023

# Academics: Bell Schedule

Monday	Tuesday	Wednesday	Thursday	Full Day Friday Schedule	Early Release Friday Schedule
<b>Brave Connections</b> 8:05 - 8:45 (Daily Bulletin 8:05-8:10)	<b>Brave Connections</b> 8:05 - 8:45 (Daily Bulletin 8:05-8:10)	<b>Brave Connections</b> 8:05 - 8:45 (Daily Bulletin 8:05-8:10)	<b>Brave Connections</b> 8:05 - 8:45 (Daily Bulletin 8:05-8:10)	<b>Brave Connections</b> 8:05 - 8:45 (Daily Bulletin 8:05-8:10)	<b>Daily Bulletin</b> 8:05 - 8:10
<b>1st Period</b> 8:50 - 10:15 (1 hour 25 minutes)	<b>2nd Period</b> 8:50 - 10:15 (1 hour 25 minutes)	<b>1st Period</b> 8:50 - 10:15 (1 hour 25 minutes)	<b>2nd Period</b> 8:50 - 10:15 (1 hour 25 minutes)	<b>1st/2nd Period</b> 8:50 - 10:15 (1 hour 25 minutes)	<b>1st/2nd Period</b> 8:10 - 9:20 (1 hour 10 minutes)
<b>3rd Period</b> 10:20 - 11:45 (1 hour 25 minutes)	<b>4th Period</b> 10:20 - 11:45 (1 hour 25 minutes)	<b>3rd Period</b> 10:20 - 11:45 (1 hour 25 minutes)	<b>4th Period</b> 10:20 - 11:45 (1 hour 25 minutes)	<b>3rd/4th Period</b> 10:20 - 11:45 (1 hour 25 minutes)	<b>3rd/4th Period</b> 9:25 - 10:35 (1 hour 10 minutes)
<b>Lunch</b> 11:45 - 12:35  A Lunch (MS) - 11:45-12:05 B Lunch (9/10) - 12:05-12:20 C Lunch (11/12) - 12:20-12:35	<b>Lunch</b> 11:45 - 12:35  A Lunch (MS) - 11:45-12:05 B Lunch (9/10) - 12:05-12:20 C Lunch (11/12) - 12:20-12:35	<b>Lunch</b> 11:45 - 12:35  A Lunch (MS) - 11:45-12:05 B Lunch (9/10) - 12:05-12:20 C Lunch (11/12) - 12:20-12:35	<b>Lunch</b> 11:45 - 12:35  A Lunch (MS) - 11:45-12:05 B Lunch (9/10) - 12:05-12:20 C Lunch (11/12) - 12:20-12:35	<b>Lunch</b> 11:45 - 12:35  A Lunch (MS) - 11:45-12:05 B Lunch (9/10) - 12:05-12:20 C Lunch (11/12) - 12:20-12:35	<b>Lunch</b> 11:50 - 12:40  A Lunch (MS) - 10:35 - 10:55 B Lunch (9/10) - 10:55 - 11:10 C Lunch (11/12) - 11:10 - 11:25
<b>5th Period</b> 12:40 - 2:05 (1 hour 25 minutes)	<b>6th Period</b> 12:40 - 2:05 (1 hour 25 minutes)	<b>5th Period</b> 12:40 - 2:05 (1 hour 25 minutes)	<b>6th Period</b> 12:40 - 2:05 (1 hour 25 minutes)	<b>5th/6th Period</b> 12:40 - 2:05 (1 hour 25 minutes)	<b>7th/8th Period</b> 12:45 - 1:55 (1 hour 10 minutes)
<b>7th Period</b> 2:10 - 3:35 (1 hour 25 minutes)	<b>8th Period</b> 2:10 - 3:35 (1 hour 25 minutes)	<b>7th Period</b> 2:10 - 3:35 (1 hour 25 minutes)	<b>8th Period</b> 2:10 - 3:35 (1 hour 25 minutes)	<b>7th/8th Period</b> 2:10 - 3:35 (1 hour 25 minutes)	<b>Early Dismissal at</b> 2:00 pm

# Academics: Cell phone Policy

## Cell phone Policy

(Pg. 42 SR&R)

**Disclosure: SFIS is not responsible for any lost, stolen or damaged devices.**

Mobile devices, including but not limited to cell phones, smart watches, and iPads, **cannot be used by students during class, assemblies, presentations and other formal gatherings.**

Students are provided appropriate technology for educational purposes that can be used at the teachers' direction in the classrooms.

**Personal mobile devices are not to be used during the academic day, during class, passing periods, assemblies, presentations and/or other formal gatherings. Devices being used during these times will be turned into the Dean of Students.**

Middle School residential students cannot take their phones to evening program structured activities and are required to turn in their cell phone and charger before 8:30 pm. Weekend dorm students may use their phones beginning Friday after school and may use it throughout the weekend until 4:00 PM on Sunday. (See page 42 of SR&R Handbook for Violation of cell phone policy)

# Academics: Cell phone Policy

## **Cell phone Policy**

(Pg. 42 SR&R)

This policy serves as a first warning to students and parents. Therefore, the first time an electronic device is taken, it will be confiscated until the end of the school week at which time the student can sign it out. The second time an electronic device is confiscated, it will be held for 7 days and the student can sign it out. The third time an electronic device is confiscated, or if a student refuses to turn over his/her device, a student will be written up for insubordination and a family conference will be held. During the academic day, devices will be confiscated and held in the Academic Office. During the evening, devices used contrary to school rules will be confiscated and held by their student living advisor. Devices will be returned according to policy as determined by the school.

# Academics: Attendance Policy

**Being at school everyday is important to academic success**

## **Attendance Policy** (Pg. 24-26 SR&R)

Reporting an absence or tardy:

HS: Paul Herrera - 505-670-9108

[PHerrera@sfis.k12.nm.us](mailto:PHerrera@sfis.k12.nm.us)

MS: Trevor Merhege - 505-795-2867

[TJmerhege@sfis.k12.nm.us](mailto:TJmerhege@sfis.k12.nm.us)

- 2 Days Absent or less: Phone call or email from Parent.
- 3 Days Absent or more: Need letter from Medical Provider (Medical) or letter from respective Governor's Office (Religious).

If you know your student will be out in advanced, inform Attendance Officer ahead of time.

## **Tardy Policy** (Pg. 26 SR&R)

# Academics: Student/Parent/Teacher Conferences

## SCHEDULED S/P/T Conferences

- **Classes will not be held on these dates.**
- **Teachers will recommendations based on academic, social-emotional, or attendance concerns.**
- **Parents/Guardians will be contacted to schedule a meeting.**

**Fall:**

**October 13th**

**Spring:**

**February 16th**

## OPEN S/P/T Conferences

- **Classes will be held on these dates.**
- **Teachers will be available from 3:30pm-5:00pm.**

**Fall:**

**October 27th**

**Spring:**

**March 22nd**

# Academics: Grade Level Counselors

Parents/Guardians with questions and/or concerns about their child's academic status can contact their grade level academic counselor.

**7th & 8th** - Kris Ann Vigil     [KAVigil@sfis.k12.nm.us](mailto:KAVigil@sfis.k12.nm.us)

**9th** - Lisa Gonzales     [LGonzales@sfis.k12.nm.us](mailto:LGonzales@sfis.k12.nm.us)

**10th** - Gladys Martin     [GMartin@sfis.k12.nm.us](mailto:GMartin@sfis.k12.nm.us)

**11th** - John Cammarata     [Johnc@sfis.k12.nm.us](mailto:Johnc@sfis.k12.nm.us)

**12th** - Gary Toya     [GToya@sfis.k12.nm.us](mailto:GToya@sfis.k12.nm.us)

# Academics: Google Classroom & NASIS

- Teachers will maintain a Google Classroom where assignments will be posted. Parents should ask their child to look at their Google Classrooms to see what assignments/activities they are working on.
- Google classroom gradebooks will also be synced with NASIS.
- NASIS is the school's official grade book.



# Academics: Stay Connected

The best ways to stay aware of school events are...

School website

School calendar

Weekly e-newsletter

NASIS messenger

Facebook

## Academics: Special Education / Gifted & Talented Services

All parents/families with **NEW** students to SFIS  
MUST stop by the **CHILD FIND** table upstairs for information.

# Student Living: MSSL & HSSL

“The goal of the Student Living Program is to provide a **safe, healthy and comfortable** environment that guides students to become **self-reliant, responsible** young adults prepared for **independent living.**”

- Pg. 31, Partnership for Student Success Handbook

“The Student Living Program is a **privilege...**”

- Pg. 31, Partnership for Student Success Handbook



# SL Contact Numbers

**Leslie Romero**

**HSSL Director**

O: (505) 216-7307

C: (505) 490-5990

E: [ltromero@sfis.k12.nm.us](mailto:ltromero@sfis.k12.nm.us)

**Martina Valdo**

**MSSL Coordinator**

O: (505) 989-6334

C: (505) 490-2845

E: [mevaldo@sfis.k12.nm.us](mailto:mevaldo@sfis.k12.nm.us)

**Delilah Crespín**

**HSSL Supervisor**

O: (505) 216-7371

C: (505) 699-8560

E: [dcrespin@sfis.k12.nm.us](mailto:dcrespin@sfis.k12.nm.us)

**HSSL Main Office/Secretary**

Carla Baca

O: (505) 989-6330

F: (505) 989-6348

**HSSL A-Wing (Girls Side)**

1st Flr: (505) 989-6361

2nd Flr: (505) 989-6362

3rd Flr: (505) 989-6363

**HSSL B-Wing (Boys Side)**

1st Flr: (505) 989-6364

2nd Flr: (505) 989-6365

3rd Flr: (505) 989-6366

**HSSL Pod-C (Girls)**

Tel: (505) 989-6310

**MSSL (Girls Side)**

1st Flr: (505) 989-6314

2nd Flr: (505) 989-6317

**MSSL (Boys Side)**

1st Flr: (505) 989-6329

2nd Flr: (505) 989-6344



# SL Daily Schedule Small Variations Between MSSL & HSSL Programs

## Typical Daily Schedule for Students (Weekdays):

5:30AM	First Wake-Up Call
6:00AM	Second Wake-Up Call
6:30AM	Final Wake-Up Call
7:15AM	All Students Expected To Exit the Dorms for the School Day, Dorms Close <small>This Time is Adjusted in the Winter Months</small>
3:25PM	Classes End/Dorm Opens (Except for Early Release Fridays)/After-School Sign-In
3:25PM-4:00PM	Free Time
4:00PM-5:30PM	Study Hall
5:30PM-6:00PM	Dinner Time
6:00PM-7:00PM	Free Time <small>This Time is Adjusted in the Winter Months</small>
7:00PM	Curfew/All Students In-Doors <small>This Time is Adjusted in the Winter Months</small>
7:00PM-8:30PM	Structured Dorm Activities
8:30PM	Final Curfew, Floor Meetings, & Details
9:30PM	Mid-School & Freshmen Lights Out
10:00PM	Lights Out (Upperclassmen)

\*Special Days to Remember: **Scrub Day**, Off-Campus Day, Evening Program (EP) Nights



# SL: Friday (Going Home) Travel & Return

- ❖ Rail Runner Train, Po-Pay Bus, NCRTD Blue Bus, and Taos Shuttle
  - HSSL Students can walk to the Rail Runner Stop (South Capitol)
  - MSSL Students are required to take the provided bus transport
- ❖ On **Early Release Fridays**, both departure times (**2:52PM & 4:20PM**) are **open** for students to go home on the **Rail Runner**
- ❖ Please **communicate** with your student's **SLA** no later than **Thursday evening** each week regarding your student using public transportation *Students are Tracked*
- ❖ **All students who will be using public transportation are required to have a current Hold Harmless Agreement on-file.**
  - Students can check back in starting **Sundays** at **4PM** (after School Breaks may be different)
  - Students that check-in **Monday mornings after 7AM** are required to **leave their belongings** in their respective **rotundas**



# SL: New Updates for SY 2023-24

- Return of the Off-Campus Self Sign-Out Privilege
  - 11th & 12th Grade Students Only
  - Consideration for Wednesday Afternoons  
Final Decision TBA
  - May Be Adjusted in the Winter Months
- Relaunch of the Proctor Program for SPRING 2024
- Return of Open House for Both Programs, plus MORE Family Events (SL Hosted)
- Monthly Newsletters Distributed by Both Programs
- Structured Weekend Activities for 7-Day Students



# Counseling Center

## **SFIS COUNSELING CENTER SERVICES**

The SFIS Counseling Center has licensed clinical counselors on campus to support all high and middle school students. We utilize a holistic wellness framework that honors the whole person and the profound influence of the family system on the adolescent. Our services embrace the SFIS Core Value of Acceptance (inclusive of diversity) and are provided in a trauma informed and culturally sensitive manner.

Staff are available Monday through Thursday, 8:00 AM to 8:00 PM and Fridays 8:00 AM to 5:00 PM. The counseling offices are located in the High School Dormitory, Middle School Dormitory and the School Health Center.

## **COUNSELING CENTER REFERRAL**

Students can be referred to the counseling center by school faculty and staff, family, other students, community members, or by themselves. Depending on the level of urgency for the referral, a meeting with a counselor will occur within 24-48 hours to determine counseling needs. A student seeking counseling services can request a pass to the School Health Center and speak to a counselor directly during Drop In Counseling hours.



# Health Center

## Important Student Health Center Reminders for 23-24

# Athletics

- Eric Brock - Athletic Director - 505-989-6350 - [efbrock@sfis.k12.nm.us](mailto:efbrock@sfis.k12.nm.us)

## Start of Fall Sports....

**HS Football** - in progress and welcoming newcomers ASAP - report to FB field after school

**MS Football** - Monday Aug. 14 - report to the field after school

**HS and Mid School XC** - Monday Aug. 14 - Baseball stands right after school

**HS Girls Soccer** (8th graders welcome) - Monday Aug. 14 - Football Stands right after school

**HS and Mid School VB-** Monday Aug. 14 - in the Pavilion right after school

**HS Golf** - tryout info coming out Sept. 1 (Spring Sport with Fall tournaments)

**Need physical form dated after April 1, 2023 and 2.0 with no Fs. (9th graders automatically eligible)**

# Admissions

- Communicate changes/updates by email or written note
- Requests for student status changes
- Transcript requests by email
- Enrollment and Education Verifications
- NASIS Parent Portal Password Reset and Enable Disabled Accounts
- Legal Documentation
- Applicant inquiries and campus tours
- Recruitment and Outreach Visits
- Annual Expectations: Registration, Intent to Return
- 3D Printing Pre-Apprenticeship Program

# Transportation



The Santa Fe Indian School Transportation's goal is to provide a safe and efficient transportation that meets the needs of the daily academic programs and extracurricular activities.

The safety of our students is our priority.

- Students should act in a safe and orderly manner while using school transportation. The SFIS Bus Transportation is a privilege and not a student right.
- Promote healthy behaviors to avoid bullying, harassment, inappropriate language, excessive noise, etc.
- Follow safety procedures on the bus.
- Provide transportation services for late bus, Athletics, field trips for HS/MS Academics, CBE, HCA Programs.

Please visit the SFIS website for updated Day Bus Route Information for departure and arrival times as well as drop-off and pick-up locations.

Click on "About SFIS", scroll down and click on 'Transportation Information'

# Student Rights and Responsibilities

Mike Pecos, Student Rights and Responsibilities Coordinator

The screenshot shows the SFIS website interface. At the top, there are links for "Skip Navigational Links", "DAILY BULLETIN", and "COMMUNITY LINKS". A navigation bar contains "ABOUT SFIS", "ACADEMICS", "STUDENT LIFE", "ATHLETICS", "WELLNESS", "ADMISSIONS", and "Contact Us". A dropdown menu for "STUDENT LIFE" is open, listing: "DAILY BULLETIN", "DORM STUDENTS", "STUDENT SERVICES", "SFIS FORMS", "STUDENT RIGHTS & RESPONSIBILITIES", "EVENING ACTIVITY CENTER", "CLUBS", "STUDENT ART GALLERY", "PHOTO GALLERY", and "SFIS FORMS". The main banner features "MolinaCares" and "Dorms SFIS Students" with a photo of students in blue graduation gowns. Below the banner is a "MolinaCares Accord honors SFIS Students" section. At the bottom, there are three columns: "NEWS & ANNOUNCEMENTS" with a "23-24 Parent Orientation & Resource Fair" announcement, "SFIS LIVE" with a "46th" anniversary graphic, and "UPCOMING EVENTS" with dates "8/13 Dorms Open: 4:00 PM" and "8/14 First Day of Classes".

[https://www.sfis.k12.nm.us/student\\_rights\\_and\\_responsibilities](https://www.sfis.k12.nm.us/student_rights_and_responsibilities)

## PARTNERSHIP FOR STUDENT SUCCESS



Revised, 2022

Approved by the Board of Trustees on July 8, 2022